



TO COUNCILLOR:

E R Barr
L A Bentley
G A Boulter
J W Boyce
Mrs L M Broadley

F S Broadley
M L Darr
B Dave
R F Eaton
D A Gamble (Vice-Chair)

J Kaufman
Mrs L Kaufman
Dr T K Khong
Mrs S B Morris (Chair)
R E R Morris

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 27 NOVEMBER 2018** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
19 November 2018

Mrs Anne E Court
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	Apologies for Absence	
2.	Appointment of Substitutes	
	To appoint substitute Members in accordance with Rule 4 of Part 4 of the Constitution.	
3.	Declarations of Interest	
	Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	Minutes of the Previous Meeting(s)	1 - 9
	To read, confirm and sign the minutes of the previous meeting in accordance with Rule 17 of Part 4 of the Constitution.	
5.	Action List Arising from the Previous Meeting	10 - 12
	To read, confirm and note the Action List arising from the previous meeting.	
6.	Petitions and Deputations	
	To receive any Petitions and, or, Deputations in accordance with Rule 24 of Part	



4 of the Constitution.

7. Internal Audit Progress Report (Q2 2018/19)	13 - 37
Report of the Director of Finance & Transformation / Section 151 Officer	
8. Financial Outturn Report (Q2 2018/19)	38 - 43
Report of the Head of Finance, Revenues and Benefits	
9. Review of Scale of Fees & Charges (2019/20)	44 - 69
Report of the Head of Finance, Revenues and Benefits	
10. Collection and Write-Off of Miscellaneous Debtors (Q2 2018/19)	70 - 73
Report of the Head of Finance, Revenues and Benefits	
11. Third Sector and Community Support Funding Requests (Q2 2018/19)	74 - 79
Report of the Head of Finance, Revenues and Benefits	
12. People and Performance Update (Q2 2018/19)	80 - 84
Report of the Head of People & Performance	
13. Coombe Park Pavilion Extension	85 - 88
Report of the Economic Regeneration Team Leader	
14. Proposed Changes to Council Tax Discounts	89 - 92
Report of the Head of Finance, Revenues and Benefits	
15. Proposed Adult Safeguarding Policy	93 - 139
Report of the Community Safety & Youth Officer	
16. Proposed Child Safeguarding Policy	140 - 184
Report of the Community Safety & Youth Officer	
17. Proposed Closed-Circuit Television (CCTV) Policy	185 - 204
Report of the Head of Leisure & Wellbeing Services	
18. Proposed Drone and Model Aircraft Usage Policy	205 - 209
Report of the Anti-Social Behaviour Officer	

For more information, please contact:

Democratic Services

Oadby and Wigston Borough Council
Council Offices
Station Road, Wigston
Leicestershire
LE18 2DR

t: (0116) 257 2775

e: democratic.services@oadby-wigston.gov.uk